

HOPE News --- November 2018

Good morning,

Most of November has been spent on preparing for our "Annual General Meeting" and "1st Ordinary Meeting of the new committee for 2018-2019" which will be held on Saturday 10 November 2018.

For those of you already on the committee or assisting with various admin roles, I would appreciate your support by either continuing in your current role or stepping sideways/up to help manage HOPE during 2018-2019. I'm happy to continue as President and Office Manager.

2 current key vacancies are Newsletter Editor and Website Administrator.

For those of you hoping to attend the 10 November meetings, please RSVP by Thursday 8 November to assist with seating and catering arrangements (morning tea and lunch).

For those of you who are unable to attend, but would like to make comment and/or contribute suggestions, etc., please email your remarks to office@hopeaustralia.org.au by Friday 9 November 2018.

Lastly, our end-of-year social will once again be an evening meal at Toowoomba's City Golf Club. Further details will be published in the December newsletter.

Regards,

Frank Ondrus, President / Office Manager – HOPE Inc., ph 07 4639 2135

Volunteers needed

More active volunteers – both local and remote (i.e. online) – are required to help us maintain our level of activity. Volunteers are needed to help with projects, events and display activities, as well as general admin duties and media/publications work. We invite members and supporters to step up and volunteer some time and talents to help share the workload. Current vacancies include: Researchers; Media Officers; Publications Team members; and Newsletter Editor

Please contact the office on 07 4639 2135 or email office@hopeaustralia.org.au to offer your assistance.

A fair portion of the above work would ideally be done by locals (i.e. in the Toowoomba area) because the HOPE office is in Toowoomba. However, quite a bit of the literature review, research, media and publications activity can be done via email. If you have a little bit of time to help us in any way, then contact the HOPE office on email office@hopeaustralia.org.au or phone (07) 4639 2135.

Current volunteer positions available are:

- Researchers – required to review and comment on a range of discussion papers, policy documents and reports provided by government departments, business and industry organisations and NGOs.
 - Media Officers – required to write media releases, event notices, date claimers and design promotional flyers/posters for projects, campaigns, events and activities
 - Publications Team members – required to write information articles for our newsletter; website summaries; and assist with the development of PowerPoint presentations and information sheets
 - **Newsletter Editor** – required to write and/or source articles and other items for compilation into monthly E: News Bulletin
 - Social Media Assistant – required to source and post suitable 'environmental' content items regularly on HOPE's Facebook and Twitter accounts
 - **Website Content Maintenance Assistant** – required to perform weekly updates and routine maintenance as provided by Office Manager
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